



CITY OF COLUMBIA PARKING SERVICES

IN/OUT PARKING PROGRAM

820 Washington St. - Columbia SC, 29201

803-545-4015 or ParkingServices@columbiasc.gov

LOCATION: _____

I understand...

- That my participation in the City of Columbia’s IN/OUT Program allows me to park up to two vehicles on one permit, on the designated block.
- Having an IN/OUT Permit does not guarantee my parking space on the designated permit block.
- If a space is not available in my designated parking area, I will notify Parking Services and wait for approval to find a legal metered space on the adjacent block. Any parking violations in these areas are my sole responsibility.
- Having an IN/OUT Permit does not waive any right of the City of Columbia to ticket my vehicle if parked in violations of regulations in any space other than a metered space on the designated permit block
- All spaces are to be used within confines of the City of Columbia ordinances
- If there are any outstanding parking violations for this vehicle, it may be towed in accordance with City of Columbia ordinances
- Permits must display the current month; failure to do so may result in a citation.
- There is no pro-rate or partial rate for the IN/OUT Permit. Replacement permits are \$10/each.
- IN/OUT Permits are **non-refundable**
- IN/OUT Permits are month-to-month and designated permits are NOT guaranteed. Permits are sold first-come first-serve.
- IN/OUT Permits can be renewed up to THREE (3) months in advanced. City of Columbia reserves the right to modify this at any time.
 - o You are able to purchase 3 months out starting from the FIRST of every month.
 - o You are only able to purchase 3 months in advanced if the first two months of that block have already been sold.
 - o Renewals must be put in by the 15th of the current month to receive for the current month or your space will be dispersed to a new applicant.
- IN/OUT Permits expire at the end of each designated month.
- IN/OUT Permits issued under the City shall remain the property of the city. Any IN/OUT vehicles found on a vehicle not registered at an address in the permit parking district shall be summarily confiscated by Parking Services.
- I further understand that to qualify for a permit, I will pay any and all past due parking tickets issued to this license plate by the City Of Columbia.
- Parking Services shall have the power to deny the issuance of a permit or cancel an existing permit if the vehicle does not meet the criteria of Parking Services, or if any individual is abusing the rights and privileges of their permits and/or City of Columbia parking rights.
 - o Upon cancellation of a permit, it shall be unlawful to use it, and the holder shall surrender the permit to parking Services upon request.

Responsible Party Printed Name: _____

Responsible Party Signature: _____

Home Address: _____

State: _____ Zip: _____

Telephone: _____

License Plate #: _____ State: _____

Email Address: _____